

1. EMPLOYMENT

Of the following categories, which best describes your current employment status?

- Full-time employee Part-time employee
 Casual/temp employee Employer
 Employed – unpaid worker in a family business
 Unemployed – seeking full-time work (Job Seeker)
 Unemployed – seeking part-time work (Job Seeker)
 Self employed – not employing others
 Not employed – not seeking employment

2. STUDY GOALS

- To get a job For personal interest To get a better job / promotion
 To develop my business For self development It was a requirement of my job
 To try for a different career Other I needed extra skills for my job

3. BACKGROUND

- Country of Birth? Australia Other _____
Tick if you are? Aboriginal Torres Strait Islander
Language spoken at home? English Other _____
I speak English... Very well Well
 Not well Not at all

4. DISABILITY

Do you consider yourself to have a disability, impairment or long-term condition?

- Yes No

If Yes, please tick (you may select more than one):

- Hearing/deaf Physical
 Intellectual Learning
 Mental illness Acquired brain impairment
 Vision Medical condition
 Other _____

5. PRIVACY STATEMENT

I understand that RG146 Training Australia Pty Ltd is a Registered Training Organisation [RTO] registered with the Australian Skills Quality Authority [ASQA] and is required to comply with the Privacy Act 1988 and the regulatory guidelines as determined by ASQA in compliance with the National Vocational and Training Regulation Act 2011.

I understand that from time to time RG146 Training Australia Pty Ltd is required to provide student and training activity data or reports in accordance with regulatory guidelines, as instructed by its governing registering body or government authority or in compliance with the terms and conditions of contracts for government funded training.

I understand that RG146 Training Australia Pty Ltd, the government or relevant authority may use this information to assist in planning, administration, policy development, program evaluation, resource allocation, reporting and/or research activities. For these and other lawful purposes, RG146 Training Australia Pty Ltd, the government or relevant authority may also disclose information to its consultants, advisers, various government agencies, professional bodies and/or other organisations.

For more information in relation to how student information may be used or disclosed refer to the Privacy Policy at www.rg146.edu.au

6. VERIFYING YOUR PAST QUALIFICATIONS

If you wish to claim National Recognition or Recognition of Prior Learning (RPL) for courses you have previously completed, please sign consent below:

I authorise RG146 Training Australia, to collect use, disclose and store personal information about me for the purposes of enrolment and verifying my qualifications.

Additionally, I allow third parties holding personal information about me to release such information to RG146 Training Australia for the purpose of verifying my past qualifications.

I agree not to assert any claims or cause of action of any kind against RG146 Training Australia, its agents, clients, employees, and the individuals contacted by RG146 Training Australia arising out of their qualification verification enquiry.

I certify that all my qualifications are true and correct.

NAME _____

SIGNATURE _____

DATE / /

7. FEES AND REFUNDS

Fees and refunds are detailed in RG146 Training Australia's Student Information Guide (please visit - www.rg146.edu.au)

The following is a summary of key points:

- Learners have two attempts to complete multiple-choice assessments. Third attempt available at a fee of \$95.
- An extension of time is available at a fee of \$145.
- If a learner re-enrols in a course that has lapsed, the learner will receive a 20% discount off the recommended retail price published on the RG146 Training Australia website.
- Re-marking of the Statement of Advice (SoA) will attract a \$195 fee for each submission.
- Re-issue of a certificate (partial or full completion) will attract a \$50 fee for each.
- Re-issue of manuals will attract a \$75 fee for each manual. This fee includes postage costs within Australia.

Refunds will not be applicable in instances where materials have been distributed or where external provider fees are due. A refund of course fees may be made when RG146 Training Australia is unable to proceed with the scheduled training.

For further information refer to the Student Information Guide (www.rg146.edu.au).

8. DECLARATION

I declare that to the best of my knowledge all the information supplied on, and with this enrolment form is true and complete, I agree to abide by the conditions described in the Student Information Guide and in the terms and conditions contained therein.

I consent to:

- The disclosure of personal information as described in the privacy statement.
- RG146 Training Australia emailing me information in relation to its products and services.
- RG146 Training Australia using my course feedback and any content collected during my studies in marketing and course content.

SIGNATURE _____

DATE / /

WHEN COMPLETE

EMAIL

learn@rg146.edu.au

POST

with your cheque to:
RG146 Training Australia
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Melbourne, VIC 3000

FAX

AUS: 1300 366 170
INT: +61 3 9614 1877